

ED HAVILL
APPRAISER



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352-253-2150
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TO: Value Adjustment Board (VAB) Petitioner
FROM: Ed Havill, Property Appraiser *EH*
DATE: 2011
SUBJ: **EVIDENCE TO BE PRESENTED BY THE PETITIONER TO THE VAB**

Please be advised that in compliance with Chapter 194.011(4)(a), Florida Statutes, **I am requesting copies of all testimony and evidence** which you intend to use when presenting your case before the Lake County Value Adjustment Board.

Chapter 194.034(1)(d) states that "Notwithstanding the provisions of this subsection, no petitioner may present for consideration, nor may a board or special master accept for consideration, testimony or other evidentiary materials that were requested of the petitioner in writing by the property appraiser of which the petitioner had knowledge and denied to the property appraiser."

YOU MUST PROVIDE THIS OFFICE WITH TWO (2) COPIES OF ALL TESTOMONY & EVIDENCE NO LATER THAN FIFTEEN (15) DAYS BEFORE THE SCHEDULED DATE OF YOUR HEARING. ALL DOCUMENTATION MUST BE RECEIVED IN THIS OFFICE, NOT POSTMARKED, BY THIS DEADLINE.

Also, please note your telephone number, parcel or alternate key number on your application and your VAB case number on all material which is submitted.

FILING FEES:

Homestead Exemption Late File: \$15.00 – All Others: \$15.00

MAKE CHECK PAYABLE TO: LAKE COUNTY CLERK OF THE COURT

SPECIAL NOTE: If multiple parcels are on a single petition, the first parcel will have the \$15.00 fee and each additional parcel will be charged \$5.00 each.

**Only Vacant and Contiguous Parcels of Like Values
May be Included On a Single Petition**

THE ADDRESS FOR FILING YOUR PETITION IS:

**VALUE ADJUSTMENT BOARD
CLERICAL SUPPORT, ROOM 346
315 W. MAIN STREET, PO BOX 7800
TAVARES, FL 32778-7800**

**THE DEADLINE TO FILE YOUR PETITION IS
TUESDAY, SEPTEMBER 13, 2011**

The Value Adjustment Board will notify you by mail of the date and time of your hearing.

**VISIT US ON THE WEB
WWW.LCPAFL.ORG**



PETITION TO THE VALUE ADJUSTMENT BOARD REQUEST FOR HEARING

DR-486
R. 12/09

Rule 12D-16.002
Florida Administrative Code

You have the right to an informal conference with the property appraiser. This conference is not required and does not change your filing due date. You can present facts that support your claim and the property appraiser can present facts that support the correctness of the assessment. To request a conference, contact your county property appraiser.

For portability of homestead assessment difference, use form DR-486PORT. For deferral or penalties, use DR-486DP.

COMPLETED BY CLERK OF THE VALUE ADJUSTMENT BOARD (VAB)			
Petition #	County Lake	Tax Year	<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; width: 20px; height: 20px; text-align: center; margin-right: 5px;">2</div> <div style="border: 1px solid black; width: 20px; height: 20px; text-align: center; margin-right: 5px;">0</div> <div style="border: 1px solid black; width: 20px; height: 20px; text-align: center; margin-right: 5px;">1</div> <div style="border: 1px solid black; width: 20px; height: 20px; text-align: center;">1</div> </div> Date received
COMPLETED BY THE PETITIONER			
PART 1. Taxpayer Information			
Taxpayer name	Agent		
Mailing address for notices	Parcel ID and physical address or TPP account #		
Phone	Fax	Email	
The standard way to receive information is by US mail. If possible, I prefer to receive information by <input type="checkbox"/> Email <input type="checkbox"/> Fax			
<input type="checkbox"/> Send me a copy of the real property record card or tangible property worksheet with my hearing notice.			
<input type="checkbox"/> I will not attend the hearing but would like my evidence considered. In this instance only, you must submit duplicate copies of your evidence to the value adjustment board clerk. Florida law allows the property appraiser to cross examine or object to your evidence. The VAB special magistrate ruling will occur under the same statutory guidelines as if you were present.			
Type of property: <input type="checkbox"/> Res. 1-4 units <input type="checkbox"/> Industrial and miscellaneous <input type="checkbox"/> High-water recharge <input type="checkbox"/> Historic, commercial or nonprofit			
<input type="checkbox"/> Commercial <input type="checkbox"/> Res. 5+ units <input type="checkbox"/> Agricultural or classified use <input type="checkbox"/> Vacant lots and acreage <input type="checkbox"/> Business machinery, equipment			
PART 2. Reason for Petition <small>Check one. If more than one, file a separate petition.</small>			
<input type="checkbox"/> Real property value <input type="checkbox"/> Denial of exemption. Select or enter type: _____			
<input type="checkbox"/> Denial of classification <input type="checkbox"/> Denial for late filing of exemption or classification. Include a date stamped copy of application.			
<input type="checkbox"/> Parent/grandparent reduction <input type="checkbox"/> Tangible personal property value. A return required by s. 193.052 must have been filed. (S. 194.034, F.S.)			
<input type="checkbox"/> Check here if this is a joint petition. Attach a list of parcels with property appraiser's determination that parcels are substantially similar. (S. 194.011(3)(e) and (f), F.S.)			
<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; width: 30px; height: 20px; margin-right: 5px; display: flex; align-items: center; justify-content: center;"> <div style="border-right: 1px solid black; width: 15px; height: 15px;"></div> <div style="border-right: 1px solid black; width: 15px; height: 15px;"></div> </div> <div style="margin-right: 5px;">minutes</div> </div> Enter the time you think you need to present your case. Most hearings take 15 minutes. The VAB is not bound by the requested time. For single joint petitions for multiple parcels, provide the time needed for the entire group.			
<input type="checkbox"/> There are specific dates I or my witnesses will not be available to attend. I have attached a list of the dates.			
You have the right to exchange evidence with the property appraiser. To initiate the exchange, you must submit your evidence directly to the property appraiser at least 15 days before the hearing and request the property appraiser's evidence. At the hearing, you have the right to have witnesses sworn.			
PART 3. Certification			
Under penalties of perjury, I declare that I am the owner of the property described in this petition or the authorized agent of the owner for purposes of filing this petition and for purposes of becoming agent for service of process under s. 194.011(3)(g), F.S., and that I have read this petition and the facts stated in it are true.			
Signature, taxpayer		Print name	Date
Signature, agent		Professional license number or FBN	
A petition filed by an unlicensed agent must be signed by the taxpayer or include written authorization from the taxpayer.			
<input type="checkbox"/> I am filing this petition after the petition deadline. I have attached a statement of the reasons I filed late and any documents that support my statement.			

Your petition will not be complete until you pay the filing fee. When the VAB has reviewed and accepted it, they will assign a number, send you a confirmation, and give a copy to the property appraiser.