

Request For Exemption From Public Records Disclosure

Return to: Lake County Property Appraiser
Attn: Ashlee Stokes, Administrative Assistant
320 W. Main St. Suite A
Tavares, FL 32778-3831

Or, email a copy of the completed form to: NPR@lcpafl.org

Overview:

Pursuant to Section 119.071, Florida Statutes, it is the policy of the State of Florida that all state, county, and municipal, records are open for inspection and copying by any person unless otherwise deemed confidential or exempt. Providing access to public records that are not confidential or exempted is the duty of this agency.

Florida Statutes contain a listing of designated officers, employees, and certain professions that may have certain personal identifying information exempted from disclosure as a public record upon written request.

Instructions:

Use this form to request exemption from public records disclosure (commonly known as a law-enforcement block or confidentiality) for property you own in Lake County, Florida, if you are law enforcement personnel, firefighter, judge, state attorney, or other personnel, as defined in 119.071(4), 395.3025, 493.6122, 741.403, or 744.21031, Florida Statutes.

Incomplete submissions that can not be verified by the Property Appraiser will not be processed and will be returned to sender. If information supplied is insufficient to make a determination, the Property Appraiser may require additional information. You may attach additional evidence or documentation, verifiable by the Property Appraiser, to support your claim of qualification.

1. I, _____ (PRINT NAME) am requesting the suppression of certain personal information in the Property Appraiser's public records.

2. Provide the owner name and address of the property to be suppressed.

Owner Name(s): _____

House number and Street name: _____

City: _____ Zip: _____

3. Provide your permanent home mailing address.

Street number and name: _____

City: _____ State: _____ Zip: _____

4. Provide the Parcel Alternate Key Number or Parcel ID Number

If this request is for multiple properties, each parcel or tangible personal property account must be listed. The Property Appraiser is not responsible for blocking information on parcels or accounts not listed.

5. Is this a recently purchased property for which the ownership is not yet reflected on the Property Appraiser's website?
Yes No If yes, provide a copy of the deed.

6. SELECT THE APPROPRIATE STATUS (CURRENT OR FORMER) AND CLASSIFICATION PER §119.071, §395.3025, §493.6122, or §744.21031

I am:	Currently employed as	or	I am:	Formerly employed as
	Spouse of a current	or		Spouse of a former
	Child of a current	or		Child of a former

Law enforcement personnel sworn or civilian (including correctional and probation) as defined in [§119.071(4)(d)2.a] current or former are eligible.

Department of Children and Families investigative personnel as defined in [§119.071(4)(d)2.a] current or former are eligible.

Department of Health personnel as defined in [§119.071(4)(d)2.a] or [§119.071(4)(d)2.o] current or former are eligible.

Department of Revenue or Local Government personnel as defined in [§119.071(4)(d)2.a] current or former are eligible.

Department of Financial Services or Regulations nonsworn personnel as defined in [§119.071(4)(d)2.b] current or former are eligible.

Office of Financial Regulation's Bureau of Financial Investigations nonsworn personnel as defined in [§119.071(4)(d)2.c] current or former are eligible.

Firefighters certified in compliance with s. 633.408 as defined in [§119.071(4)(d)2.d] current or former are eligible.

Judge (County, Circuit, District Appeal) or Justices of the Supreme Court as defined in [§119.071(4)(d)2.e] current or former are eligible.

State Attorney (or Assistant) or Statewide Prosecutor (or Assistant) as defined in [§119.071(4)(d)2.f] current or former are eligible.

General / Special Magistrates, Judge of Compensation Claim or Administrative Judges as defined in [§119.071(4)(d)2.g] only current are eligible.

Child Support Enforcement Hearing Officer [§119.071(4)(d)2.g] only current are eligible.

Human Resources/Labor or Employee Relations/Manager or Assist. of local gov or water mgmt as defined in [§119.071(4)(d)2.h] current or former are eligible.

Code Enforcement Officer [§119.071(4)(d)2.i] current or former are eligible.

Guardian ad litem as defined in s. 39.820 per [§119.071(4)(d)2.j] current or former are eligible.

Department of Juvenile Justice Juvenile Probation Officers / Supervisors and other similar as defined in [§119.071(4)(d)2.k] current or former are eligible.

Public Defender / Assistant / Criminal Conflict Counsel / Civil Regional and other similar as defined in [§119.071(4)(d)2.l] current or former are eligible.

Department of Business & Professional Regulation investigator/inspector as defined in [§119.071(4)(d)2.m] current or former are eligible.

Impaired Practitioner Consultants or employees thereof as defined in [§119.071(4)2.p] current or former are eligible.

Emergency Medical Technicians or Paramedics certified under chapter 401 as defined in [§119.071(4)(d)2.q] current or former are eligible.

Office of Inspector General personnel or internal audit depts as defined in [§119.071(4)(d)2.r] current or former are eligible.

Addiction Treatment Facility Directors, Mgrs, Sups, Nurses and clinical employees as defined in [§119.071(4)(d)2.s] current or former are eligible.

Child Advocacy Center Directors, Mgrs, Sups, Nurses and clinical employees defined in [§119.071(4)(d)2.t] current or former are eligible.

U.S. Attorney or Assistant, U.S. Judge of Court of Appeal, U.S. District Judge, U.S. Magistrate as defined in [§119.071(5)(i)] current or former are eligible.

Servicemember: Armed Forces, Reserve Component, or National Guard, who served after 09/11/2001; as defined in [§119.071(5)(K)] Copy of DD-214 or other supporting evidence required. current or former are eligible.

Hospital Employees who provide direct patient care or security services or other employee as defined in [§395.3025] only current are eligible.

Private Investigative, Private Security, and Repossession Services licensee as defined in [§493.6122] only current are eligible.

Participant in Address Confidentiality Program under [§741.403] Evidence of participation must be attached.

Public Guardians and Employees with Fiduciary Responsibility as defined in [§744.21031] current or former are eligible.

Victim of sexual battery, aggravated child abuse, aggravated stalking, harassment, aggravated battery, or domestic violence as defined in [§119.071(2)(j)1]

Court documentation declaring you a victim **must** be submitted. Applicant **must** renew every 5 years. The Property Appraiser will not send a reminder.

Victim in an allegation of sexual harassment as defined in [§119.071(2)(n)]

Victim of an Incident of Mass Violence as defined in [§119.071(2)(o)]

6.1: Affirmation Statement:

I hereby affirm that I have made reasonable efforts to protect the information for which I am requesting protection from being accessible through other means available to the public.. _____(Signature Required)

7. EMPLOYMENT INFORMATION:

Office of Employment: _____

Office Address: _____

Job/Position Held: _____ Job Duties: _____

For Current Employment, provide the following:

Supervisor's Name (Print): _____ Supervisor's Phone #: _____

For Former Employment, provide a name and contact phone number to the Human Resources division for verification of prior employment:

Supervisor's Name (Print): _____ Supervisor's Phone #: _____

Human Resources Phone #: _____

8. NOTICE: READ THOROUGHLY AND INITIAL EACH ITEM:

_____ Upon submittal of this request, I agree to indemnify and hold harmless the Lake County Property Appraiser's Office and staff for actions, events, situations, or unintended consequences that may be the direct or indirect result of this request.

_____ I understand that by suppressing information, no data held in the records of the Property Appraiser regarding my name, my spouse's name, my mailing address, and the official record book and page number/instrument number of recorded documents related to my property, will appear on the Property Appraiser's website. The information provided on this request is itself held exempt from public records disclosure by the Property Appraiser; however, it may be released upon entry of a court order.

_____ I understand this request does not cover the blocking of my street address (same as situs, physical, or location), the legal description, or other information, such as property characteristics, within the Property Appraiser's records so long as my name or personal information otherwise exempt from inspection and copying are not associated with the property or otherwise displayed in the public records of the Property Appraiser.

_____ I understand the suppression of my information may present issues should I later choose to list my property for sale, refinance, shop for insurance, or attempt to pull permits for work performed to the property such as roofing, air conditioning, fencing, etc.; as most companies engaged in these industries rely upon data published in the public records of the Property Appraiser and it is my responsibility to retain copies of my deed and tax notices to supply to agents, contractors, or permitting agencies, for such purposes.

_____ I understand the Property Appraiser is not responsible for information contained other public websites, or on private business sites such as Zillow, or search engine sites such as Google, Bing, and Yahoo. Such sites may have previously obtained property information from this office, from a property data brokerage company, or may have previously scraped and cached property information.

_____ I understand that, if approved, my information will be redacted from the Property Appraiser's website during the next regularly scheduled update. Therefore, I understand that my information will be updated as timely as possible and feasible by the Property Appraiser. I understand it cannot and will not be removed from the site immediately upon submission of this request due to update cycles.

_____ I understand this request is subject only to the information for which the Property Appraiser is the data steward and does not cover the blocking of my name and address from documents such as but not limited to deeds, mortgages, liens, permits, and notices, that are recorded in the public records of the Lake County Clerk of Court or held by any other government agencies, and which may be linked via a web link to or from the Property Appraiser's website. [For suppression of documents held by any other agency, you MUST contact those agencies directly. For suppression of documents recorded with the Lake County Clerk of the Courts, click on this link. https://www.lakecountyclerk.org/documents_and_forms/official_records_forms.aspx](https://www.lakecountyclerk.org/documents_and_forms/official_records_forms.aspx)

_____ I understand that information exempt from public disclosure under Florida Statute 193.074, is subject to the inspection and copying requirements of Florida's Public Records Law when it has been submitted by a taxpayer to a Value Adjustment Board as evidence in an assessment dispute.

_____ I understand that if I am a Magistrate, Private Investigator, or other, who is eligible for this records exemption only for the duration of employment, it is my responsibility to notify the Property Appraiser and submit a Request for Removal of Confidentiality should I no longer qualify under the statute.

_____ I understand that before my information may be released, I must provide a written, notarized, request that specifies the information to be released, along with a copy of my current photo ID. I understand that a co-owner may obtain information by providing a written notarized request and current photo ID that matches the name on record with the Property Appraiser. A co-owner will not be able to request the removal of the exemption from public records disclosure without a copy of a death certificate of the original applicant.

_____ Lastly, I understand that the Property Appraiser may release my name and mailing address, upon request, to a governmental agency having a statutory requirement for notification-to-owner, pursuant to Florida Attorney General Opinion 2017-05.

IF YOU BELIEVE YOU SHOULD BE PROTECTED BUT ARE NOT COVERED BY FLORIDA STATUTES:

Please know, the Property Appraiser’s office does not determine the classifications of property owners who may qualify for exemption from public records disclosure (protected name and/or address status). Protections provided in statute are created by the Florida Legislature. If you believe an additional classification or position should be protected by statute, contact your local legislator or the Florida Legislature to express you concerns.

IF YOU DO NOT QUALIFY:

If you do not qualify for exemption from public records disclosure, there may be non-statutory options that could help protect your name and/or address; such as, placing title to the property into a Trust of a different name; or, changing your mailing address to a post office box. However, there are important considerations that should be weighed before making any changes to your property ownership. This office does not endorse any particular method of protecting your name and/or address and this office cannot offer legal advice. It is recommended that you contact an attorney specializing in the field of estate planning and real estate for guidance in determining the best way to accomplish your goals in this regard.

9. ATTESTATION AND SIGNATURE/NOTARY:

I hereby affirm the above information to be true and correct; that I qualify for this exemption as personnel defined in Florida Statutes; and that by signing below I fully understand and agree to the policies and practices of the Property Appraiser's office regarding matters set-forth herewithin; and that I have read and understand the aforementioned and availed myself of the opportunity to ask any questions of the Property Appraiser, seek clarification, or obtain information prior to this action being requested.

SIGNATURE OF APPLICANT: _____ **DATE:** _____

State of Florida
County of _____

The foregoing instrument was sworn to and subscribed before me by means of [] physical appearance or [] online notarization this _____ day of _____, 20__ ,
by, _____, who [] is personally known to me or [] who has produced _____, as identification.

[Notary Stamp]

Notary Public, State of Florida

Printed Name: _____

My Commission Expires: _____

10. PHONE & EMAIL (a minimum of one phone number is required)

Home _____ Cell _____ Work _____

EMAIL _____

COPY OF DRIVER LICENSE OR WORK ID MUST BE ATTACHED
