



Lake County Property Appraiser Application For Employment

PLEASE TYPE OR PRINT. Answer all questions on this application completely and truthfully. Failure to do so may delay consideration for employment or result in loss of employment opportunities. All applicants shall be afforded equal employment opportunities regardless of race, color, age, gender, religious creed, national origin, disability status, marital status, or any other status protected by applicable law.

PERSONAL INFORMATION			
Date: _____			
Name: _____			
Last	First	Middle	
Present Address: _____			
Street	City	State	
Permanent Address: _____			
Street	City	State	
Phone No.: _____ Are you 18 years of age or older? _____			
Non-U.S. Citizen Visa Type: _____ Expiration Date: Mo _____ Day _____ Yr _____			

EMPLOYMENT DESIRED	
Position: _____ Salary Desired: _____	
Are you employed now? _____ If so, may we contact your current employer? _____	
Ever applied to this office before? _____ When: _____	
Date you will be available for employment: _____	

EDUCATION				
	Name and Location of School	Years Attended	Did you Graduate? Yes or No	Major Subject or Degree Attained
High School				
College				
Vocational or Business				
Other				

Subjects of Special Study or Research Work: _____

U.S. Military or Naval Service: _____ Rank: _____ Present Membership in National Guard or Reserves: _____

Activities and Organizations (Exclude those of which the name or character may reveal the race, color, religion or national origin of its participants):

FORMER EMPLOYERS (This section must be completed whether or not a resume is attached)

List below last four employers, beginning with your current or most recent employer.

Date Employed (Month and Year)	Name and Address	Salary	Job Title/Position	Reason for Leaving
From: To:				

SKILLS

List any special knowledge, skills or abilities (i.e. computer software, equipment or job related concepts) that you possess.

Description:	Proficiency:
Description:	Proficiency:
Description:	Proficiency:

If you are fluent in any other languages, please list them:

DRIVER'S LICENSE

Complete this section ONLY if a driver's license is required for the position as advertised

Issuing State: _____ Type: _____ Expiration Date: _____

List all traffic violations in he past three years:

Has your driver's license ever been revoked or suspended? Yes No If "Yes", explain:

Why do you believe you are qualified for this position?

REFERENCES

Provide three references, not related to you, whom you have known at least one year.
Professional references preferred.

	Name	Professional or Personal	Years known	Phone
1.	_____			
2.	_____			
3.	_____			

Have you ever been convicted of, or pled guilty or no contest to, a crime? Yes No. If yes, please specify below the nature of the offense for which you were charged, the date of your conviction / sentencing, the nature of the penalty imposed, including the dates of any imprisonment, and the city or county and state in which the criminal proceedings occurred.

Employee Acknowledgment and Agreement:

I understand any false answers or statements made by me on this application or any supplement thereto, or any false statements made to any representative of the Property Appraiser's office during the interview process, will be sufficient grounds for immediate discharge no matter when discovered.

I understand and agree that if hired by the Property Appraiser, my employment is for no definite period and regardless of the date of payment of my wages and salary I may be terminated at any time without previous notice or cause. I understand that no supervisor or other representative of the Property Appraiser has the authority to enter into any other formal or informal agreement for employment for any specified period of time.

I understand that, if employed by the Property Appraiser, a future potential employer may contact the Property Appraiser concerning my work record and my work performance at the Property Appraiser's office. I hereby consent to and authorize persons employed by the Property Appraiser's office to divulge any and all information they consider relevant to any person representing themselves to be an employer or potential employer of mine with respect to my work record and/or performance of my job at the Property Appraiser's office. I understand that all written information provided herein is public record and is subject to review upon request.

I agree that if I am appointed by the Property Appraiser, I will be eligible to receive comp time in lieu of the payment of overtime at the discretion of the Property Appraiser.

I agree to a physical examination if requested, including urinalysis for use of illegal drugs or substances, and I understand that failure to meet any job related medical and/or health requirement for the position could prevent my appointment or continued appointment by the Property Appraiser.

I acknowledge that beginning with my first day of employment, a period of no less than the first 90 days of employment with the Property Appraiser's Office constitutes a training period.

I hereby relieve and release all former employers and their agents of any liability for any information they may give to the Property Appraiser. I hereby waive any rights or claims I may have, whether presently fully developed or not, against the Property Appraiser or its agents or deputies arising out of, or resulting from the release, authorized or unauthorized, of the information received pursuant to or in connection with the Property Appraiser's handling, processing, or investigation of my application with the Property Appraiser's office.

I, _____, give the Lake County Property Appraiser's office permission to conduct a background check, including but not limited to reviewing my criminal history, credit history, employment history, and education verification. I understand this background check is necessary for ensuring workplace safety and integrity, and I will provide any required information and consent to this process.

I agree to the Employee Acknowledgment and Agreement

Date: _____

Signature: _____