



## INSTRUCTIONS FOR PETITION WITHDRAWAL FROM THE LAKE COUNTY VALUE ADJUSTMENT BOARD

### **PETITION WITHDRAWAL:**

A petitioner may withdraw his or her petition at any time before a final decision has been rendered by completing form DR-485WI (see page 2) and submitting it to the Clerk of the Value Adjustment Board in person, by mail, fax, or email.

### **BY EMAIL:**

Completed withdrawal forms may be submitted by email to: [VAB-Clerk@lakecountyclerk.org](mailto:VAB-Clerk@lakecountyclerk.org)

### **BY MAIL:**

Completed withdrawal forms may be submitted by mail to the following address:  
Board Support/VAB, P.O. Box 7800, Tavares, FL 32778

### **IN PERSON:**

Completed withdrawal forms may be submitted in person at the following address:  
Lake County Administration Building, Room 339; 315 W. Main Street, Tavares, FL  
32778

### **BY FAX:**

Completed withdrawal forms may be submitted by fax to: 352-343-9638

### **QUESTIONS?**

Should you have questions regarding the withdrawal of a petition, please contact the VAB Clerk at: 352-343-9808 or email the Clerk at [VAB-Clerk@lakecountyclerk.org](mailto:VAB-Clerk@lakecountyclerk.org)



## VALUE ADJUSTMENT BOARD WITHDRAWAL OF PETITION

DR-485W1  
R. 01/17  
Rule 12D-16.002  
F.A.C.  
Eff. 01/17

To the value adjustment board of _____	County
Address	

From		<input type="checkbox"/> Taxpayer	<input type="checkbox"/> Representative
Parcel ID		Petition #	
Property address		Mailing address	
Email		Phone	

**I do not wish to have a decision entered by the board or special magistrate. I understand that withdrawing this petition may mean I lose my right to file an appeal of the assessment in circuit court.\***  
The petition is withdrawn for the reason below.

- The petitioner agrees with the determination of the property appraiser or tax collector.
- The petitioner and property appraiser or tax collector have reached a settlement.  
Value settled on \$ \_\_\_\_\_
- The petitioner does not agree with the decision or assessment of the property appraiser or tax collector but no longer wishes to pursue a remedy through the value adjustment board.

Other reason, specify:

	OR	
Signature, taxpayer		Signature, petitioner or representative If signed by a representative, I am authorized to withdraw this petition.
_____		_____
Print name		Print name
_____		_____
Date		Date

\*If you are not satisfied after you are notified of the final decision of the VAB, you have the right to file a lawsuit in circuit court to further contest your assessment (sections 193.155(8)(l), 194.036, 194.171(2), 196.151, and 197.2425, F.S.).